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ਗੁਰੂ ਨਾਨਕ ਕਾਲਜ ਆਫ ਐਜੂਕੇਸ਼ਨ ਫਾਰ ਵਿਮਿਨ, ਕਪੂਰਥਲਾ Guru Nanak College of Education For Women

KAPURTHALA - 144 601.

IQAC Minutes of Meeting

2023-24

Agenda: Formation of IQAC for the year 2023-24

Minutes of Meeting held on 25.07.2023

The IQAC for this year was formed as per the regulations of NAAC with the following members:

S. No.	Designation	Names
1	Chairperson	Mrs. Manjit Kaur, Acting Principal
2.	Teacher Members	1. Mrs. Deepmala, Assistant Professor 2. Dr. Pooja Loomba, Assistant Professor 3. Dr. Indu Bala, Assistant Professor
3	Management Representative	S. Charanjit Singh Rai, Chairman, MGN Educational Trust, Jalandhar
4	The Senior Administrative Officer	S. Sukhjit Singh, Superintendent
5	Nominees from I. Local Society II. Student Members III. Alumni	Dr. (Mrs.) Gurcharan Kaur, Ex-Associate Professor, Guru Nanak College of Education for Women, Kapurthala 1. Simranjit Kaur 2. Megha Mrs. Loveleen Chopra, Science Mistress
6	Employer Stakeholder	S. Mukhtar Singh Dahiya, Secretary, MGN Educational Trust Jalandhar Dr. Surinderjit Kaur, Principal, Ramgarhia College of Education, Phagwara.
7	Co-ordinator	Dr. Sawinder Arora, Assistant Professor

Coordinator

Chairperson



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Guru Nanak College of Education For Women

KAPURTHALA - 144 601.

Guru Nanak College of Education for Women, Kapurthala

Internal Quality Assurance Cell

Agenda

- Confirm the minutes of last IQAC meeting
- Admission
- Academic Calendar
- Celebration of Important Days
- Inter-College Competitions
- Cleanliness Drive

Minutes of the Meeting held on 10.08.2023

1. The minutes of the previous meeting were read out and confirmed.
2. The admission committee was asked to
 - i. Leverage digital platforms like Whatsapp and facebook to advertise the admission process.
 - ii. Engage all the staff members with respect to admission queries as per their expertise.
 - iii. Engage with students as soon as they make a contact and follow up the prospective students.
3. The proposed academic calendar was discussed and finalized.
4. Different clubs and committees were asked to celebrate important national and international days as per academic calendar.
5. The members encouraged the faculty to prepare students for participation in inter- college competitions.
6. The college will organize cleanliness drive on birth anniversary of Mahatma Gandhi.
7. The meeting was concluded with vote of thanks.

Coordinator

Chairperson

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ਗੁਰੂ ਨਾਨਕ ਕਾਲਜ ਆਫ ਐਜੂਕੇਸ਼ਨ ਫਾਰ ਵਿਮਿਨ, ਕਪੂਰਥਲਾ
Guru Nanak College of Education For Women
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Guru Nanak College of Education for Women, Kapurthala

Internal Quality Assurance Cell

Agenda

- Confirm the minutes of last IQAC meeting
- Red Ribbon Club activities
- Guest Lecture
- Sports Activities
- Academic Counselling
- Exhibition

Minutes of the Meeting held on 22.11.2023

1. The minutes of the previous meeting were read out and confirmed
2. The incharge of Red Ribbon Club discussed the activities to be performed on World Aids Day. Following activities were finalized:
 - i. Caption Making completion
 - ii. Slogan Writing competition
 - iii. Extension Lecture
3. A guest lecture is to be organised on some social issue.
4. An inter house kho-kho competition will be organized for enhancing the physical fitness of the students.
5. The Guidance and Counselling cell of the institution was asked to organize academic counselling for the students.
6. It was suggested to organise an awareness program on voting under SVEEP for 2024 Lok Sabha Elections..
7. The meeting was concluded with vote of thanks.

Coordinator

Chairperson



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Internal Quality Assurance Cell

Agenda

- Confirm the minutes of last IQAC meeting
- Review of various activities of academic year 2023-24
- Appreciation of winners of Inter-College Competitions
- Club Activities

Minutes of the Meeting held on 30.05.2024

1. The minutes of the previous meeting were read out and confirmed.
2. The activities for the year 2023-24 were reviewed and appreciated.
3. The members lauded the winners of inter-college competitions held at Hindu Kanya college, Kapurthala, Hans Raj Maha Mahila Maha Vidyalaya, Jalandhar and Pushpa Gujral Science City, Kapurthala.
4. Activities conducted by different clubs and cells were reviewed and appreciated.
5. The meeting was concluded with vote of thanks.

Coordinator

Chairperson